

# APPENDIX A



**AQA      City & Guilds      CCEA      Edexcel      OCR      SQA      WJEC**

## ENQUIRIES ABOUT RESULTS AND APPEALS

### Candidate consent form

#### Information for candidates

The following information explains what may happen following an enquiry about the result and any subsequent appeal of an examination.

If your examination centre makes an enquiry about the result and a subsequent appeal of one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, and there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the enquiry about results, you must sign the form below. This tells the head of your centre that you have understood what the outcome might be, and that you give your consent to the enquiry about results being made.

#### Candidate consent form

Centre Number: 92852	Centre Name: St Paul's Convent School
Candidate Number (4-digit)	Candidate Name (legal name as in HK ID or passport)

#### Details of enquiry (Awarding Body, Qualification level, Subject title, paper/unit)

E.g. IAL	Business Studies 4	WBS04	E.g. IGCSE	French - listening	4FR0 / 01

I give my consent to the head of my examination centre to make an enquiry about the result of the examination(s) listed above. In giving consent I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

Signed: ..... Date:..... Mobile Number.....

Class attended last term .....Class to be attended in 1<sup>st</sup> Sept, 2014 .....

*This form should be retained on the centre's files for at least 6 months following the outcome of the enquiry about results or any subsequent appeal.*

## Enquiries About Results (EAR)

If you are dissatisfied with the results achieved, you can submit a request for one of the following

Post-Results Services.

Candidates	EAR Service	Fees	Deadline of submission to school
International GCSE	Post-results review of Remarking	\$450/ paper	9 <sup>th</sup> September, 2014
GCE / IAL	Post-results review of Remarking	\$600/unit	9 <sup>th</sup> September, 2014
GCE / IAL (for F.6 candidates only)	<b>Priority</b> Post-results review of Remarking	\$700/unit	18 <sup>th</sup> August, 2014

Remarks:

- Priority Post-results review of Remarking are only offered to candidates whose place in further/higher education depends on the outcome. The enquiries will be completed within 18 days of acknowledging the request.
- Post-results review of Remarking will normally be completed within 30 days of the acknowledgement of the request by Edexcel.
- Remarking of coursework units is NOT available to individual candidates.

1. You should pay attention to the grade boundary for each subject when you access your results online via ResultsPlus Direct. This information is useful as it helps you to decide whether it is worthwhile to submit a particular EAR request. In addition, you may consult your subject teacher(s) first before submitting any EAR request. You should be aware that your grades may remain the same, go down or up as a result of remarking. For GCE / IAL candidates, your revised scores will be banked for future cash-ins.
2. For **Priority** EAR service, please submit your application form to Mrs. A Fong or Ms. E Kam in person in Rm 113 during weekdays (10 am to 1 pm, Aug 15<sup>th</sup> to 18<sup>th</sup>). For normal EAR service, please kindly visit the G/F office (15<sup>th</sup> - 21<sup>st</sup> of August only); or visit Ms. Ng in Rm 113 during weekdays (10 am - 1 pm; 2 – 5 pm) between 22<sup>nd</sup> of August - 9<sup>th</sup> September, 2014.
3. You must write **a** cheque (payable to **SPICE**) for **each** paper / unit that requires an EAR. At the back of each cheque, please write down the paper/unit code of the subject that requires EAR, your **legal** name, class attended last term and UCI at the back of each cheque.
- 4 (a) For candidates who have cashed-in (i.e. have been awarded an overall subject grade in the subject concerned), fees will not be incurred where the EAR leads to a change in the overall subject grade for that candidate.  
 (b) For candidates who have not cashed-in (i.e. have not yet been awarded an overall subject grade in the subject concerned), fees will not be incurred where the EAR leads to a change in the notional unit grade for that candidate.